



Governance and Management of KTCM Ltd **(branded Kingston First)**

The current Kingston Town Centre Management Board of Directors represents all business sectors currently operating in Kingston. The full board will meet twice yearly.

Every business will be a member of the company and eligible to vote at the Annual General Meeting.

The Board will be represented as follows:

Property Owners	5
Retail	5
Leisure	2
Education	2
Small and Independent Business	2
Professional/ Business to Business	2
Local Authority	2
Office Sector	1
Chamber of Commerce	1
TOTAL	22

Additionally, the Service Director, Environment and Sustainability at Royal Borough of Kingston upon Thames, or a deputy, attends the Board meetings in an advisory and observer capacity.

A smaller Management Committee meets six weekly and is responsible for service and project delivery. Sub-groups covering Safety and Security, Town Centre Environment, Transport and Access, Special Events and Marketing report to the Management Committee.

The Board or Management Committee agree all projects and budgets. The company auditor checks that the governance model has been followed.

The Kingston Town Centre Management Group (KTCMG) of town centre stakeholders will continue to meet on a monthly basis to receive progress reports and offer feedback. This group represents the voluntary sector, resident groups, special interest groups, businesses, the local authority and emergency services. They provide advice and act as a sounding board for each of the operational sub-groups.