

MINUTES

Annual Meeting 2022

DATE: 27th July 2022
TIME: 11.10 - 11.20am
LOCATION: Doubletree Hilton, Skerne Road, KT2 5FJ

Attendees:

Andreas Kirsch	Kingston Council
Andrew Pollard (AP)	Stack and Bonner
Bob Cattaneo (BC)	Cattaneo Commercial
Greg Miles (GM)	Canadian & Portland Estates
Jen Edwards (JE)	Kingston University
Mike Smith (MS)	Banquet Records
Sam Eastwood (SE)	Bentall Centre
Vanessa Ross (VR)	Arc Landscape Design and Planning

8 members and 8 votes.

Apologies:

Emma Frost	London Legacy Development Corporation
Frank Borkin	Kingston Escape Rooms
Pippa Mackie	Kingston Citizens Advice
Paul Bhalla	Specsavers
Robert O'Dowd	Rose Theatre

5 apologies and 0 proxy votes.

In attendance:

Kirsten Henly (KH)	Kingston First
Shareena Merzi (SM)	Kingston First
Scott Gamble (SG)	Kingston First
Matthew Essex	Kingston Council

1. Welcome and apologies

SE welcomed all attendees to Kingston First's Annual Meeting. Apologies were noted as above.

2. Minutes and actions from the last meeting

SE noted that there were no actions from the last meeting and proposed the minutes be approved as an accurate record. All agreed to this proposal.

3. Election of new directors

- SE introduced the candidates for elections as Company Directors:
 - Cllr Andreas Kirsch, proposed by JE, seconded by VR
 - Cllr John Sweeney, proposed by BC, seconded by JE
 - Emma Frost, proposed by JE, seconded by BC
- All attendees approved the appointment of the directors.
- SE welcomed all new directors on behalf of the Board.

4. Annual Financial Report, 2021-22

- In the absence of Robert O'Dowd, SE asked SG to introduce the Annual Financial Report. SG sought questions and comments; none were raised.

Post meeting note: as per previous years, the report will be published on the company's website along with the annual report, which had been posted to members in July.

5. Re-Appointment of David Howard Chartered Accountants for the audit

- KH proposed that David Howard were retained as the company's accountants for annual audit, outlining reasons for this proposal.
- SE sought any further feedback from SG on this proposal; SG had no further comments.
- All approved the proposal and recommendation to retain David Howard.

6. AOB

- SE asked if any attendees had any other comments. None were raised.

Close of meeting 11:20am.